MINUTES OF BOARD MEETING

KELOWNA ALL-STAR CHEER SOCIETY

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Minutes of the board meeting of Kelowna All-Star Cheer Society held on 17th day of November 2022 at the Okanagan Firestorm Cheerleading Gym in Kelowna, B.C.

- 1. **Call To Order** Meeting called to order at 17:45
- 2. **Quorum** At the time of the meeting there was 4 board members present, and two additional KASCS members
- 3. **Elect A Chairperson** President will be the chair of the meeting, Secretary will be taking meeting minutes
- 4. **Approve the Agenda** *Motion* to approve the agenda as presented.

Motion: JM Second: BT Motion Carried

5. **Approve the Minutes of the last meeting** – *Motion* to approve the minutes of the last meeting of the Board as presented.

Motion: KL Second: BT Motion Carried

6. **Board Member Reports:**

- 5.1 President's Report: the current status of the society heading into the Christmas season was discussed. A fundraising committee was stood up since the last meeting, and there are three active fundraisers underway. The Purdy's Fundraiser, being used as a trial run, was setup for the Elite Travel teams, the Poisettia fundraiser was released to the entire athlete pool, and Crossfire held a spin class fundraiser.
- 5.2 Treasurer's Report: Financial statement provided to the board for review.

5.2.1 *Motion* to Approve the treasurer's report as presented Motion: JM Second: JD Motion Carried

5.3 Other Reports: N/A

7. **Old Business:**

7.1 N/A

8. **New Business:**

- 8.1 The Board is looking to fill the vacant role of Director at Large #2, currently 1.5 years into its 2-year term, whose term will end at the next AGM of the Society.
 - 8.1.1 *Motion*: to Appoint Aly Vanderwall to the position of Director at Large #2, whose term will end at the next AGM.

Motion: JM Second: BT

Motion Carried, appointment accepted by Aly for the position.

- 8.2 2022/2023 Budget The board discussed reallocating the current budget for capital expenses to travel competition support based on the application windows for BC Gaming grants being outside the current fiscal year of the Society:
 - 8.2.1 *Motion*: Budget to be adjusted to transfer the current Capital Expense budget to a new Travel Competition Support budget.

Motion: JD Second: KL Motion Carried

- 8.3 Policies and Procedures Manual The board reviewed the first draft of the manual and has tabled the approval for the next meeting pending a few minor changes and second review
 - 8.3.1 *Action*: JM to update the Policies and Procedures Manual and distribute for second review.
- 8.4 Fundraising Plan The board discussed the status of the current fundraisers and deadlines. Additional discussion took place regarding fundraising opportunities before Christmas break and after Christmas break through until the end of the competition season.
 - 8.4.1 *Action:* Fundraising Committee to present a schedule for the roll out of the 2023 fundraisers for the next meeting.

- 8.5 Government Grants Plan and Schedule The board discussed the dates and opportunities for BC Gaming Grants and BC Sports Grants which the society may be eligible. Currently BC Gaming needs to be submitted in May for Sports, and viaSport submittal is November. The board will continue to monitor these dates, as well as look for additional opportunities, and action as the time frames get closer.
- 8.6 Membership Status The 2022/2023 Membership registration form was sent out via Google Form registration. This is currently open and ongoing with membership continuing to increase.
- 8.7 Expense Request OK Firestorm Cheer has requested \$1500 be used towards competition music related expenses where increases in costs were unforeseen due to Global Supply Chain issues.
 - 8.7.1 Do Nothing evaluation; athletes will see an immediate fee increase for the corresponding amount of their Competition Fees.
- 8.7.2 *Motion*: approve the \$1500 expense request for music to support costs associated with competition fees for athletes.

 Motion: JM Second: BT Abstain: JD Motion Carried
 - 8.7.3 *Action*: Board to submit EFT to OK Firestorm for the above mentioned \$1500, to be expenses out of the Tuition & Competition Support (E03) budget.

Termination – *Motion* to adjourn meeting at 19:12

Motion: JM Second: KL Motion Carried