

January 16, 2023

MINUTES OF BOARD MEETING
KELOWNA ALL-STAR CHEER SOCIETY

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Minutes of the board meeting of Kelowna All-Star Cheer Society held on 28th day of December 2022 at the President's Residence in Kelowna, B.C.

1. **Call To Order** – Meeting called to order at 20:05
2. **Quorum** – At the time of the meeting there was 4 board members present, 1 board member absent, and three additional KASCS members
3. **Elect A Chairperson** – President will be the chair of the meeting and will be taking meeting minutes
4. **Approve the Agenda** – *Motion* to approve the agenda as presented.

Motion: JM Second: KL Motion Carried
5. **Approve the Minutes of the last meeting** – *Motion* to approve the minutes of the last meeting of the Board as presented.

Motion: JM Second: KL Motion Carried
6. **Board Member Reports:**
 - 5.1 President's Report: the president wanted to acknowledge the hard efforts of the Fundraising committee to launch two very successful fundraisers and the work in place for the future rollouts.
 - 5.2 Treasurer's Report: Financial statement provided to the board for review.
 - 5.3 Other Reports: N/A
7. **Old Business:**
 - 7.1 Policies and Procedures Manual: manual was discussing and decided to remain under development and better timing to roll out at the AGM.
 - 7.1.1 *Motion:* Implementation of the first version of the KASCS Policies and Procedures manual to be tabled and put on the agenda for approval at the next AGM.

Motion: JM Second: AV Motion Carried

7.2 Fundraising plan and schedule for Q1 of 2023 to be presented at the Jan 2023 meeting – information only.

8. **New Business:**

8.1 Expense Approval – Website and Domain roll out – Approval is needed to launching a new website for the society and the expenditures for the Domain and web hosting services.

8.1.1 *Action:* JM to schedule a date for a photo session with KASCS member athletes at the OKF Gym.

8.1.2 *Motion:* Approve the launch of a new society website and the annual costs associated with the hosting services.

Motion: JM Second: KL Motion Carried

8.2 Membership Update – currently 44 members have completed their registration to date – information only

8.3 Expense Approval – prior to kicking off one of the upcoming fundraisers, a Yeti cooler is required to be procured. Approval needed to purchase the cooler to start the fundraiser.

8.3.1 *Action:* JM to procure the cooler when the Fundraising Committee confirms launch date.

8.3.2 *Motion:* Approve the expense for cooler procurement.

Motion: JM Second: KL Motion Carried

8.4 Photo Waivers – The board discussed the requirements of waivers for photos used for Society business. It was determined that any photos provided by OKF to the Society fall under OKF’s waiver for use of their photos. The Society still needs a waiver for use of Society related photos.

8.4.1 *Action:* JM to update the registration form to include photo waiver while registering.

8.5 Fundraiser Approval – the fundraising committee is looking for approval to pursue and launch a Krispy Kream fundraiser.

8.5.1 *Motion:* Approve the fundraiser activities and associated fundraising expenses.

Motion: JM Second: BT Motion Carried

Termination – *Motion* to adjourn meeting at 20:44

Motion: JM Second: BT Motion Carried