

January 27, 2023

**MINUTES OF BOARD MEETING**

**KELOWNA ALL-STAR CHEER SOCIETY**



**Minutes of the board meeting of Kelowna All-Star Cheer Society held on 22<sup>th</sup> day of January 2023 virtually via Microsoft Teams meeting service.**

- 1. **Call To Order** – Meeting called to order at 18:05
- 2. **Quorum** – At the time of the meeting there was 4 board members present and 1 board member absent.
- 3. **Elect A Chairperson** – President will be the chair of the meeting and will be taking meeting minutes
- 4. **Approve the Agenda** – *Motion* to approve the agenda as presented.

Motion: KL                                      Second: BT                                      Motion Carried

- 5. **Approve the Minutes of the last meeting** – *Motion* to approve the minutes of the last meeting of the Board as presented.

Motion: JM                                      Second: KL                                      Motion Carried

6. **Board Member Reports:**

5.1 President’s Report: Website for KASCS has been launched and is fully operational. Membership update is 71 voting and 2 associate members. Hotwire Electric Ltd has come on board to partner in the society’s new scholarship/bursary program roll out.

5.2 Treasurer’s Report: Financial statement provided to the board for review. Accounts are looking good, sponsorship funds coming in. Fundraising activities ongoing.

5.3 Fundraising Committee Report: Purdy’s Spring and Krispy Kreme fundraisers ready to launch. Krispy Kream has been held off to not conflict with the RSS Dry Grad fundraiser. A few other smaller gym and travel team fundraisers in planning.

7. **Old Business:**

7.1 None

8. **New Business:**
- 8.1 Signing Authorities – Need to add one more signing authority immediately  
8.1.1 *Action:* JM and JD to get bank appointment made to add.
- 8.2 Expense Approval – Square Account and 2 POS device purchase for fundraising  
8.2.1 *Motion:* Approve the ~120 expense for POS procurement.  
Motion: JM                                  Second: BT                                  Motion Carried
- 8.3 Fundraiser Sanction Approval – Approval of the Purdy’s Easter fundraiser plus the smaller scale fundraisers which are in progress with the committee at the moment.  
8.3.1 *Motion:* Approve the expense for cooler procurement.  
Motion: JM                                  Second: JD                                  Motion Carried
- 8.4 Policy – Need a policy created and added to the Policies and Procedures DRAFT for monthly payout of fundraising income raised under athlete pool account to go to the OKF Gym as contributions towards tuition/competition support  
8.4.1 *Action:* JM to create policy and update the Policies and Procedures Draft
- 8.5 Policy – Need a policy created and added to the Policies and Procedures DRAFT for Scholarship and Bursary programs (regular plus Gaming) including selection criteria, application process, etc.  
8.5.1 *Action:* JM to create policy and update the Policies and Procedures Draft
- 8.6 Expense Approval – Payout to Athlete Accounts at OKF Gym under Competition & Tuition Support from the recent Purdy’s, Poinsettia, and Spin Class fundraisers.  
8.6.1 *Motion:* Approve the fundraiser activities and associated fundraising expenses.  
Motion: JM                                  Second: KL                                  Motion Carried  
8.6.2 *Action:* KL to initiate EFT to OKF for balance of raised funds to under that account of ~\$2300.
- 8.7 The board discussed rolling out a quarterly newsletter. To be looked at further and work with OKF to see if they would like to do a joint roll out of this.
- 8.8 AGM date has been confirmed for March 18<sup>th</sup>, which requires Nominations opened to the membership prior to Feb 4<sup>th</sup>.  
8.8.1 *Action:* JM to send out nomination email to membership

8.9 Fundraising Committee Chair was requested to be transferred from the current Treasurer to the Director At Large #2 role to balance the workload across the board.

8.10 Expense Approval – Travel team swag purchase approval is required to utilize the Corporate Sponsorships which were intended for this purpose for Team Blaze, Hot Shots and Crossfire.

8.10.1 *Motion*: Approve the expenses the items as selected by the board to a max of the \$6k donated for this purpose.

Motion: JM

Second: BT

Motion Carried

**Termination** – *Motion* to adjourn meeting at 19:26

Motion: JM

Second: JD

Motion Carried