### **MINUTES OF BOARD MEETING**

## **KELOWNA ALL-STAR CHEER SOCIETY**

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# Minutes of the board meeting of Kelowna All-Star Cheer Society held on 28<sup>th</sup> of April 2024, held virtually via Microsoft Teams Application.

- 1. **Call To Order** Meeting called to order at 18:05 PST
- 2. **Quorum** At the time of the meeting there were five (5) board members present and one (1) observer.

In Attendance: Joel Medland, Katrina Lillie, Cary Ellis, Samantha Beekman, Bridget Tansem, Cayman Ferguson (Observer at start of meeting).

Absent: none

- 3. **Elect A Chairperson** President will be the chair of the meeting and will be taking meeting minutes.
- 4. **Approve the Agenda** *Motion* to approve the agenda as presented.

Motion: KL Second: SB Vote: All in favour Motion: Carried

5. **Approve the Minutes of the last meeting** – *Motion* to approve the minutes of the last meeting of the Board as presented.

Motion: BT Second: KL Vote: All in favour Motion: Carried

# 6. **Board Member Reports:**

- 5.1 President's Report: Joel provided an update on the status of the SGM, the plan for the Societies Filing and Community Gaming Grant Application.
- 5.2 Treasurer's Report: Financial report reviewed.
  - 5.2.1 *Motion*: Accept financial report as presented:

Motion: BT Second: CE Vote: All in favour Motion: Carried

## 7. **Old Business:**

- 7.1 AGM Date was confirmed and held on April 20, 2024. Business carried forward from the AGM needs to be conducted in an SGM:
  - 7.1.1 Action Completed: SGM notice with notice of Special Resolutions was formally mailed out April 22.
  - 7.1.2 Action Completed: Zoom Meeting link was created and distributed to the membership.

### 8. **New Business:**

- 8.1 Notice of Resignation Misty Mischeck has provided written notice of resignation, effective immediately. As per Part 4 of the Society's bylaws, Section 4.3 subrule a), the board is required to appoint a member to fill the position until the end of the term originally held by Misty (2025 AGM end of term):
  - 8.1.1 *Motion*: Apoint Caymen Ferguson to the Director at Large position until the end of the current term which would be up for election at the 2025 AGM.

Motion: JM Second: CE

8.1.2 Discussion: Caymen was the runner up and second highest voted for candidate in the last election and would be a good addition to the team

Vote: All in Favour Motion: Approved

- 8.1.3 Acceptance: Cayman Ferguson accepted the role effective immediately and joined the board as a voting member for the remainder of this meeting, continuing until the end of her term.
- 8.2 Expense Approval to Joel Medland for \$854.83 from the Operating account for Staples, Shopper's (Operating Expense), and Yeti expenses (Fundraising Expense), and \$1584.69 from the Gaming account for Facility Rentals and insurance for the Showcase (Event Expense).
  - 8.2.1 *Motion*: Approve the reimbursement to Joel Medland of up to \$854 CAD from the Operating Account for Operating Expenses and Fundraising Expenses and \$1584.69 from the Gaming Account for Event Expenses:

Motion: KL Second: BT Vote: 1 abstain (conflict - JM), 5 votes in favour Motion: Approved

- 8.3 Expense Approval for \$1180.08 to Okanagan Firestorm Cheerleading from the Gaming account (Travel Competition Support) for Pure Energy Invoice for Choreography and Routine assessments and adjustments session held at the OKF Gym in Kelowna.
  - 8.3.1 *Motion*: Approve the expense of \$1180.08 from the Gaming Account for Travel Competition Support to Okanagan Firestorm Cheerleading for the Pure Energy Invoice for Choreography and routing assessment and adjustments held in Kelowna at the OKF Gym.

Motion: JM Second: CE Vote: 2 abstain (conflict – KL & BT), 3 votes in favour Motion: Approved

- 8.4 Expense Approval for \$952.00 to Okanagan Firestorm Cheerleading from the Gaming account (Equipment Expense) for Total Spirit Invoice for Warm Up Uniforms
  - 8.4.1 *Motion*: Approve the expense of \$952.00 from the Gaming Account for Equipment Expenses to Okanagan Firestorm Cheerleading for Warm Up Uniforms Total Spirit Invoice

Motion: JM Second: CF Vote: 2 abstain (conflict – KL & BT), 3 votes in favour Motion: Approved

- 8.5 Expense Approval for \$2,000 from the Operating Account from sponsored funds and \$1000 from Gaming account for 3 scholarships (Scholarship Expense) to be awarded at the yearend Gala. Scholarship program to be opened the week following the meeting and to be conducted as per the approved Policies and Procedures manual.
  - 8.5.1 *Motion*: Approve \$2000 from the Operating Account (\$1000 from restricted funds) and \$1000 from the Gaming account for the awarding of 3 scholarships under Scholarship Expenses as per the Scholarship Policy.

Motion: KL Second: SB Vote: All in favour Motion: Approved

- 8.6 Expense Approval for \$2,000 from the Operating Account from sponsored funds to Okanagan Firestorm Cheerleading for additional Crossfire Summit Expenses (Travel Competition Support).
  - 8.6.1 *Motion*: Approve \$2000 from the Operating Account to Okanagan Firestorm Cheerleading for Crossfire Expenses as Travel and Competition Support.

Motion: JM Second: SB Vote: 2 abstain (conflict – KL & BT), 3 votes in favour

Motion: Approved

- 8.7 Expense Approval for \$5158.61 from the Operating Account to Okanagan Firestorm Crossfire athletes from fundraised funds to be used towards their account balance (Tuition and Competition Support Expense).
  - 8.7.1 *Motion*: Approve \$5158.61 from the Operating Account to Okanagan Firestorm Cheerleading Crossfire athlete account balances as Tuition and Competition Support.

Motion: JM Second: CF Vote: 2 abstain (conflict – KL & BT), 3 votes in favour

Motion: Approved

- 8.8 Expense Approval for \$176.01 from the Operating Account to Okanagan Firestrom Cheerleading athletes accounts for the funds raised through the Spring Purdy's fundraiser to be used towards their season fees (Tuition and Competition Support Expense).
  - 8.8.1 *Motion*: Approve \$176.01 from the Operating Account to Okanagan Firestrom Cheerleading athletes accounts for the funds raised through the Spring Purdy's fundraiser to be used towards their season fees (Tuition and Competition Support Expense).

Motion: KL Second: CF Vote: All in favour Motion: Approved

9 **Adjournment** – *Motion* to adjourn meeting at 18:50 PST

Motion: JM Second: BT Vote: All in Favour Motion: Approved