

**MINUTES OF BOARD MEETING**

**KELOWNA ALL-STAR CHEER SOCIETY**

^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^^

**Minutes of the board meeting of Kelowna All-Star Cheer Society held on 8<sup>th</sup> of September, held virtually via Microsoft Teams Application.**

- 1. **Call To Order** – Meeting called to order at 07:09pm PST
  
- 2. **Quorum** – At the time of the meeting there were five board members present and one board member absent.  
In Attendance: Joel Medland, Katrina Lillie, Samatha Beekman, Bridgette Tansem, Cayman Ferguson.  
Absent: Cary Ellis
  
- 3. **Elect A Chairperson** – President will be the chair of the meeting and will be taking meeting minutes.
  
- 4. **Approve the Agenda** – *Motion* to approve the agenda as presented.  
  
Motion: JM    Second: KL                      Vote: All in favour                      Motion: Approved
  
- 5. **Approve the Minutes of the last meeting** – *Motion* to approve the minutes of the last meeting of the Board as presented.  
  
Motion: JM                      Second:                      KL                      Vote: All in favour                      Motion: Approved
  
- 6. **Board Member Reports:**
  - 5.1 President’s Report: Joel provided an update on up social media and looking into Sponsorship requests, raffle box draw as well as the upcoming comedy night. Joel has been working with Kelowna Cheer Athletes on their website and has updated the Kelowna All Star Cheer Society's website to ensure information is up to date.
  - 5.2 Treasurer’s Report: Financial report reviewed. \$3,771.23 in the Gaming account, \$9,248.98 in the Operating account.
  - 5.3 *Motion*: Accept financial report as presented:  
  
Motion:JM                      Second:BT                      Vote: All in favour                      Motion: Approved
  
- 7. **Old Business:**
  - 7.1 Fundraising Approval - Approval to proceed with the comedy night fundraiser and upfront expenses:
    - 7.1.1 *Email Motion*: Approve the Comedy Night fundraiser for the Elite team including the upfront costs associated with rental, deposits, licensing, insurance, and liquor for sale.  
  
Motion: BT                      Second: JM                      Vote: 4 votes received                      Motion: Approved
  
- 8. **New Business:**
  - 8.1 Expense Approval – approve the expense of the athlete payout of \$1931.25 from Operating Account to KCA under the Tuition & Competition Support for athlete funds raised during the T-Bones fundraiser, paid out of the Operating Account.

8.1.1 *Motion:* approve the expense of the athlete payout of \$1931.25 from Operating Account to KCA under the Tuition & Competition Support for athlete funds raised during the T-Bones fundraiser, paid out of the Operating Account:

Motion: JM                      Second: SB                      Vote: All in favour                      Motion: Approved

8.2 Fundraising Plan – Bridget presented the Current Fundraising Plan as of 09/08/2024

8.2.1 *Motion:* Approve all fundraisers as outlines in the current fundraising plan, not previously approved. Fundraising plan to be attached to the meeting minutes for validation:

Motion: JM                      Second: KL                      Vote: All in favour                      Motion: Approved

9 **Adjournment** – *Motion* to adjourn meeting at 07:52pm PST

Motion:JM                      Second:KL                      Vote: All in Favour                      Motion: Approved

**Financial Documents  
2023/2024 Fiscal Year**

Kelowna All-Star Cheer Society  
2024/2025 Fiscal Year: Organization Summary  
Form Version 3.0

Current As Of: 9/9/2024  
Fiscal Year End: 2/28/2025

**Organization Income, Expenses & Accounts Summary**

**Income**

Account	Description	Operating Fund Actual to Date	Gaming Fund Actual To Date	Actual To Date Total	Operating Fund Budget	Gaming Fund Budget	Budget Total
R01	Membership Fees	\$20.00	\$0.00	\$20.00			
R02	Fundraising & Events	\$16,372.50	\$0.00	\$16,372.50			
R03	Sponsorship & Donations	\$4,936.00	\$0.00	\$4,936.00			
R04	Community Gaming Grant	\$0.00	\$0.00	\$0.00			
R05	Licensed Gaming	\$0.00	\$11,067.83	\$11,067.83			
R06	Interest & Other	\$0.00	\$0.00	\$0.00			
R07	Event Revenue	\$2,258.51	\$0.00	\$2,258.51			
R08	Federal Funding	\$0.00	\$0.00	\$0.00			
R09	Provincial Funding	\$0.00	\$0.00	\$0.00			
R10	Municiple Funding	\$900.00	\$0.00	\$900.00			
R11	Miscellaneous	\$0.00	\$0.00	\$0.00			
		\$24,487.01	\$11,067.83	\$35,554.84	\$0.00	\$0.00	

**Expenses**

Account	Description	Operating Fund Actual to Date	Gaming Fund Actual To Date	Actual To Date Total	Operating Fund Budget	Gaming Fund Budget	Budget Total
E01	Operating Expenses	\$740.65	\$0.00	\$740.65			
E02	Bank Charges & Interest	\$30.00	\$192.07	\$222.07			
E03	Fundraiser Expenses	\$13,441.10	\$0.00	\$13,441.10			
E04	Tuition & Competiton Support	\$831.82	\$0.00	\$831.82			
E05	Travel Competition Support	\$13,771.90	\$1,180.08	\$14,951.98			
E06	Equipment	\$2,519.25	\$2,607.53	\$5,126.78			
E07	Event Expenses	\$0.00	\$1,584.69	\$1,584.69			
E08	Licensed Gaming Expenses	\$0.00	\$3,655.49	\$3,655.49			
E09	Scholarships / Bursaries	\$2,099.99	\$1,000.00	\$3,099.99			
E10	Miscellaneous	\$0.00	\$0.00	\$0.00			
E11	Depreciation Expense	\$0.00	\$0.00	\$0.00			
		\$33,434.71	\$10,219.86	\$43,654.57	\$0.00	\$0.00	\$0.00

**Accumulated Depreciation**

Account	Account Name	Year T=0	Year T-1	Year T-2	Year T-3	Year T-4	Year T-5
A04	Accumulated Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Bank Account Balances**

Account	Account Name	Yr Opening Balance	Current Balance	Yr Closing Balance
A01	Chequing	\$18,353.00	\$9,248.98	\$0.00
A02	Gaming Account	\$2,923.26	\$3,771.23	\$0.00
A03	Membership Shares	\$5.49	\$5.49	\$0.00
		\$21,281.75	\$13,025.70	\$0.00

**Bank Account End Of Month Balances**

Account	Chequing	Gaming Account	Membership Shares
March	\$14,945.97	\$3,320.92	\$5.49
April	\$12,190.98	\$4,771.23	\$5.49
May	\$12,000.98	\$4,771.23	\$5.49
June	\$8,671.63	\$4,771.23	\$5.49
July	\$7,567.18	\$4,771.23	\$5.49
August	\$9,076.58	\$3,771.23	\$5.49
September			
October			
November			
December			
January			
February			

New Business: Agenda item 8.2 Attachment

**Fundraising Events: Planned and Ideas:**

PLANNED		
Fundraising Event	Recipient(s)	Timeline
50/50	KASCS – Uniform Costs	August 2024 (draw Sept 12, 2024)
T-Bones	Athlete – Direct	August 2024
Gift Cards (TBC)	Athlete – Direct	Monthly: Sept 2024 – June 2025
West Kelowna Warriors 50/50 (TBC)	Team – Maverick	Monthly: Sept 2024 – April 2025
Trainwreck Comedy Night	Teams – Elite	September 28, 2024
Davison Orchards	Athlete – Direct	Fall 2024 (On waitlist)
Take Off Showcase <ul style="list-style-type: none"> <li>• Raffle Baskets</li> <li>• 50/50</li> <li>• Other prize / draw options</li> </ul>	KASCS	November 30, 2024
Purdy’s	Athlete – Direct	October/November 2024 Cut Off: November 13
DeVry Greenhouses (Growing Smiles) Fund	Athlete – Direct	November/December 2024
Christmas Spirit Raffle	Team – Maverick	December 2024
Purdy’s	Athlete – Direct	March 2025
T-Bones	Athlete – Direct	April 2025
Bottle Drive	Teams – Flight Crew / Generals	TBD
Pub Night	Teams –Elite Teams	February 2024
IDEAS		
Fundraising Event	Recipient(s)	Timeline
50/50	KASCS, Team(s)	
Bottle Drive	Team(s)	
Car Wash	Team (s)	
Pub Night	Team(s)	
Comedy Night	Team(s)	
Meat Draws		
Dine In (Red Robin, Old Spaghetti, etc.)		
The Greenery (limit of 100 units)	Team(s)	Spring 2025
Big Chief Beef Jerky		
Kernels Popcorn		
Partner with Community Events <ul style="list-style-type: none"> <li>• Creekside Theatre</li> <li>• Local Artists</li> <li>• Host charity concert or event</li> </ul>		
Local Businesses <ul style="list-style-type: none"> <li>• Turtle Bay</li> <li>• Scandia</li> </ul>		
Bake Sale		
Craft Sale		